

Bylaws of the Kettering-A Chapter of the Delta Chi Fraternity

Article I: Name

The Name of this organization shall be the Kettering-A Chapter of The Delta Chi Fraternity.

Article II: Purpose and Philosophy

Section 1. This chapter shall be conducted on the policies, principles, and provisions set forth in Delta Chi Law and in these bylaws. These bylaws will in no way conflict with Delta Chi Law. If a conflict arises, Delta Chi Law supersedes these bylaws.

Section 2. This fraternity does not haze. Any member found guilty of knowingly hazing shall be expelled. Each prospective associate member must be given an anti-hazing contract when an invitation to associate is extended. This contract must be signed by the lettered officers and chairman of the membership education committee. (*Hazing is defined in Delta Chi Law: Bylaws Article V, Section 3, Sub-section 4.*)

Section 3. No alcoholic drink shall be kept in the chapter house or consumed on chapter premises, nor shall the chapter spend money on alcohol, or sponsor events in which alcohol is a central theme. The chapter must decide whether to allow alcoholic consumption at events not held at the house. (*Members may still drink elsewhere. This is part of the philosophy of the house and is in place to ensure a comfortable environment for all.*)

Section 4. The Kettering-A Chapter of The Delta Chi Fraternity does not hold mandatory events.

Article III: Membership

Section 1. Membership in the Chapter shall be limited to Student Members and Associate Members. The right to vote shall be limited to members not in arrears to the Chapter, and not under censure by the judicial board. (*For purposes of Ritual, Associate Members do not count as members.*) Proxy voting shall not be allowed.

Section 2. Any male student enrolled at Kettering University who meets all requirements for membership and who is not a member of another general college social fraternity may be given an invitation to become a member in the chapter. Extending an invitation requires a majority vote by the present student members. A man must be given the associate member ceremony of the Delta Chi Fraternity within one week of accepting the invitation. The man is now considered an Associate Member of the chapter.

Section 3. A majority vote of all student members may terminate the membership of an associate member.

Section 4. An associate member who meets all requirements for membership may be initiated upon completing the associate member program. He must receive a 2/3 vote of the present student members in order to be initiated.

Section 5. An associate member, initiated into the fraternity by this chapter, is a student member. Any Member of the Fraternity may become a student member upon presentation of a duly executed Affiliation Card.

Section 6. Any student member who is no longer enrolled at Kettering University and who has not affiliated with another chapter shall be an alumnus member of the Fraternity. No alumnus member of the Fraternity shall have the right to vote in meetings. Graduate students who are student members of the chapter shall have all of the rights of membership.

Section 7. Student Members must maintain or improve towards a cumulative WGA of 80 to remain active. Inactive status shall be imposed on any member who does not have a cumulative WGA of 80 and has not improved for two consecutive terms.

Section 8. Any student member or associate member who has not paid an obligation within 30 days after it is due shall be deemed indebted to the Chapter and shall be considered in arrears if he has not applied for an extension with the "D" and shall have inactive status imposed. If, after 45 days, a member still does not pay his bills, or have a payment plan, his case shall be turned over to the Alumni Board of Trustees.

Section 9. A motion for a member to go inactive may pass by a two-thirds vote of both the student membership and the Alumni Board of Trustees. For financial indebtedness only, the Alumni Board of Trustees may impose inactive status by a two-thirds vote. A student member in inactive status shall be prohibited from material participation in chapter activities including, but not limited to, social activities, sports programs, living in the chapter house, voting at chapter meetings, holding chapter office, and representing the chapter in any capacity. A two-thirds vote by both the student membership and the Alumni Board of Trustees may approve a petition to return to student member status.

Article IV: Officers

Section 1. The lettered officers of the chapter shall be the "A", the "B", the "C", the "D", the "E", and the "F".

Section 2. The "A" shall maintain order at all Chapter meetings and shall be a Fraternity Governing Body Representative for the Chapter.

The "B" shall coordinate the committees of the Chapter and be responsible for the annual reviews of the Kettering-A Chapter bylaws.

The "C" shall maintain records of all Chapter business and shall be responsible for all official correspondence for the Chapter.

The "D" shall be responsible for keeping accurate financial records of all transactions and shall set up a budget with the help of the ABT and executive committee of the Chapter.

The "E" shall prepare all articles for submission in the Delta Chi Quarterly and shall regularly produce an alumni newsletter.

The "F" shall be responsible for coordinating the performance of the Ritual of the Fraternity as well as ensuring the Chapter is conducting an effective risk-management program; the "F" shall also be responsible for mediating disputes between members and for keeping order during meetings.

Section 3. For purposes of parliamentary procedure, the "A" shall be deemed the President, the "B" shall be deemed the Vice President, the "C" shall be deemed the Secretary, the "D" shall be deemed the Treasurer, the "E" shall be deemed the Corresponding Secretary, and the "F" shall be deemed the Sergeant at Arms.

Section 4. In addition to the lettered officers, the officers of the Chapter shall consist of the Member-at-Large (optional by a majority vote of the house) and the Chairmen of the various committees. The officers of the Chapter shall perform the duties prescribed by Delta Chi Law, by these bylaws, and the parliamentary authority adopted by the Chapter. The officers shall serve one year or until their successor takes office; their term of office shall begin at the last meeting of summer term.

Section 5. Each officer shall keep a written record of all functions of his office. These records shall be open to inspection by any member.

Section 6. The Chapter shall adopt an election policy that specifies the dates of the election of each of the lettered officers and the Member-at-Large, the method of ballot counting that will be used (the *Condorcet method* is recommended), and the manner of debate. This policy may not be changed within two weeks of an election.

Section 7. During the chapter meeting occurring one week before the scheduled election for a position, each member who wishes to be elected to that office must give previous notice of his intention. During the intervening week, the faculty advisor shall ensure that each member who gave previous notice meets all qualifications for that office set forth in these bylaws.

Section 8. In order to be elected all lettered officers must meet all national requirements. Additionally, the "A" must have been a member for one calendar year.

Section 9. The lettered officers and the Member-at-Large shall be elected by ballot. The ballots shall be counted publicly by the "F" and witnessed by either the current "A" or a member of the ABT.

Section 10. In the event of a vacancy in an elected office the nomination of candidates to fill that office shall occur at or before the first regular meeting following the occurrence of the vacancy. In the event of a vacancy in an appointed office, the officer responsible for the appointment shall immediately appoint a replacement.

Section 11. Within one week of their election, the "F" shall appoint the judicial board, and the "A" shall appoint the chairmen of the various committees, and the other Fraternity Governing Body Representative.

Section 12. The retiring "A" shall hold a retreat for officers as soon as possible after new officers have been elected and appointed.

Section 13. No member shall hold more than one office at a time, and no member shall be eligible to serve more than three consecutive academic terms in the same office. No officer shall be required to resign his present position in order to be nominated for any other position.

Section 14. If any officer of the Chapter fails or refuses to perform his duty as prescribed by these bylaws, the Delta Chi Law, or the parliamentary authority adopted by the chapter, or has otherwise violated his oath, his resignation may be demanded by a two-thirds affirmative vote of the Chapter or a majority of the ABT. In the event the officer refuses to comply with the request, written charges shall be filed against him and after a notice has been given, a vote shall be taken to remove the officer in accordance with Delta Chi Law. If two-thirds (2/3) of the votes are for a recall, the office shall be declared vacant.

Article V: Alumni Offices

Section 1. Nominations and elections for the office of "BB" shall be held at the end of the two year term to which the "BB" is elected. The "BB" shall act as an advisor to the chapter and as a liaison officer between the chapter, and the Executive Committee of the Delta Chi Fraternity. He shall assist the chapter in its relations with fraternities and college authorities and in its scholastic, athletic, and social activities.

Section 2. The chapter shall establish and participate in an Alumni Board of Trustees per the requirements set forth in Delta Chi Law (*Delta Chi Law, Bylaws, Article VII, Section 5, Subsection 2*). The Alumni Board of Trustees shall have only the powers and responsibilities granted it by Delta Chi Law, but shall be shared between the two Kettering University Chapters. As such the Alumni Board of Trustees shall establish a separate set of bylaws, in accordance with Delta Chi Law, to allow for its governance in a manner agreed upon by the two Kettering University chapters. Amendments to those bylaws must be approved by two-thirds of the membership of each chapter.

Article VI: Chapter Meetings

Section 1. Regular meetings of the Chapter shall occur once a week during school terms at a day and time determined by the membership. Regular meetings shall last no longer than an hour but may be extended by a two-thirds vote.

Section 2. Special meetings may be called by the President or by the Executive Committee and shall be called upon the written request of ten members or one-fourth of the Chapter. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least three days' notice shall be given.

Section 3. At least one meeting per month during school term shall be Ritualistic in nature.

Section 4. Two-thirds of the student members of the Chapter not under censure by the Judicial Board, and not in arrears to the chapter shall constitute a quorum.

Article VII: The Executive Committee

Section 1. The "A", the "B", the "C", and the "D" of the chapter, as well as the member-at-large, shall constitute the executive committee. The "BB" shall be an ex-officio member with no vote. By a majority vote, the chapter may elect additional officers, other than the "F", as ex-officio members (*they have a vote*) to the committee for six months.

Section 2. The executive committee shall transact the day-to-day business of the chapter, shall set the agenda for all chapter meetings, and shall faithfully execute any duties assigned to it by these bylaws or by the chapter.

Section 3. The "B" shall chair all meetings of the executive committee. In absence of the "B", the "C" shall assume the duties of chairmen and the "D" takes the minutes.

Section 4. During school terms, the executive committee shall meet at least once per week. During work terms, the executive committee shall meet at least once per month. These meetings shall be announced and public in nature, but are not required to be in person.

Article VIII: The Judicial Board

Section 1. The "F" shall be the presiding officer of the judicial board. The "F" shall appoint four other members of the chapter with the advice of the executive committee. The "F" shall secure a broad representation of the members.

Section 2. The Judicial board has original jurisdiction on all matters not reserved by the Ritual. The Judicial Board may consider and resolve any dispute between members of the chapter presented to it by those members.

Section 3. Any decision of the Judicial Board may be appealed to the entire chapter no later than the next regular chapter meeting. Any appealed decision may be further appealed to the Alumni Board of Trustees on or before their next meeting.

Section 4. The Judicial Board may conduct its deliberations in closed sessions. The conduct of Judicial Board business may not occur in closed sessions without the consent of the involved parties.

Section 5. The violation of Bylaw Article II, Section 3, as stated above, is subject to confiscation and/or destruction of the alcoholic beverage and/or illegal drugs. Furthermore a \$300 fine may be assessed depending on the severity and according to the discretion of the Delta Chi Kettering-A Judicial Board. This supersedes the Housing Contract Article VIII, Section B.

Article IX: General Committees and External Representatives

Section 1. The chairman of each committee may appoint members to serve on the committee as they see fit. Meetings are public and must be announced in advance (*24 hours is a recommended notice, excluding emergencies*). Each committee is responsible for developing and administering a written program that reflects its duties.

Section 2. The standing committees shall be the Associate Member Committee, the Athletic Committee, the Brotherhood Committee, the Event Planning Committee, the Fund-Raising Committee, the Housing Committee, the Philanthropy Committee, the Public Relations Committee, the Recruitment Tactics Committee, the Scholarship Committee and the Technology Committee.

Section 3. The Associate Member Committee is entrusted with the responsibility to develop and conduct activities designed to develop leadership, responsibility, character, and brotherhood in the associate members in every way consistent with the principles of The Delta Chi Fraternity. The Associate Member Counselor shall oversee the committee and appoint, as necessary, each of the following positions to the members of the committee: scholastic development, big brother coordinator, and fraternal educator.

Section 4. The Athletic Committee shall be responsible for coordinating the Intramural Sports efforts of the Chapter and shall see that a team is fielded in intramural sports in which the Chapter wishes to compete.

Section 5. The Brotherhood Committee shall be responsible for the planning of events that promote chapter brotherhood. This will include, but not be limited to, a brotherhood retreat each school term, and regularly scheduled brotherhood meals.

Section 6. The Fund-Raising Committee shall coordinate the efforts of the Chapter to raise funds for the chapter. (*Any charity fund rising shall be done by the Philanthropy Committee.*)

Section 7. The Housing Committee shall be responsible for coordinating the purchase, lease, and maintenance of Fraternity property including a Chapter House.

Section 8. The Philanthropy Committee shall coordinate the Chapter's efforts to become responsible, caring members of the community. Examples of such activities may include raising funds for charity, and community service projects.

Section 9. The Public Relations Committee shall deal with the external relations of the Chapter. Therefore the "A" shall be an ex-officio member of the Committee. Duties of the Public Relations Committee include advertising open events, developing the fraternity image, and encouraging faculty involvement.

Section 10. The Recruitment Tactics Committee shall be responsible for the development and implementation of recruitment tactics. This includes education of members on topics such as delivering bids and communicating with potential new members. Furthermore, the Recruitment Tactics Committee shall be responsible for planning and executing information sessions and coordinating visiting potential members. The Recruitment Tactics Committee chair shall be a de facto member of the Event Planning Committee and the Public Relations Committee..

Section 11. The Scholarship Committee shall be responsible for aiding each member in the "acquisition of a sound education."

Section 12. The Chapter shall have two Fraternity Governing Body Representatives: the "A", and a member appointed by the "A".

Section 13. The Chapter may create Ad-Hoc committees as needed. Ad-Hoc committees shall only exist until their purpose has been completed.

Section 14. The Event Planning Committee shall be responsible for the planning of events. This will include any formal or informal rush or recruitment events, open or closed parties, and social events with other fraternities, sororities, organizations on or off campus, or students at large. The Event Planning Committee chair shall be a de facto member of the Recruitment Tactics Committee and the Public Relations Committee.

Section 15. The Technology Committee shall be responsible for electronic equipment owned by the chapter at all times or Housing Corporation during academic terms. Furthermore, the Technology Committee shall be responsible for creating, maintaining and enforcing computer network policy. This includes router, network infrastructure and common house computer management and upkeep. Additionally, the Technology Committee may be called upon to handle any technology requirements for chapter events and maintain the chapter website.

Article X: Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these bylaws, Delta Chi Law, and any special rules of order the Chapter may adopt.

Article XI: Amendment of Bylaws

Section 1. These bylaws may be amended at any regular meeting of the chapter by a two-thirds vote, of the Associate and Student Members of the chapter, provided that the amendment has been submitted in writing at the previous regular meeting. The "B" shall ensure that the proposed amendment does not conflict with Delta Chi Law.

Section 2. Standing rules may be adopted, amended, or rescinded at any regular meeting of the chapter, provided the motion is submitted in writing.

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